

**GORMAN CHRISTIAN ACADEMY**

*A ministry of Gorman Baptist Church*

[www.gormanchristian.org](http://www.gormanchristian.org)

3311 East Geer Street

Durham, North Carolina 27704

(919) 688-2567

**Staff Application**

This application is for a non-teaching position at Gorman Christian Academy. If you are applying for a teaching position please use the Teacher Application. Your interest in Gorman Christian Academy is appreciated. We invite you to fill out this application and return it to the school office.

**Applicant's Name and Address**

Full Name: \_\_\_\_\_

Present Address: \_\_\_\_\_

Street Address

City

State

Zip

How long have you lived at the above address? \_\_\_\_\_

Application Date: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Position you are applying for: \_\_\_\_\_

How did you learn about the position? \_\_\_\_\_

Special Abilities: Please list any special abilities that you believe would apply to your employment:

**Education:**

What is your highest level of education?

\_\_\_\_\_ High School (# of yrs)

\_\_\_\_\_ College (# of yrs)

Personal Background:

Summarize how you came to know the Lord as your personal Savior

Employment History: (Please list your past two employers)

<b>1. Employer:</b>			
<b>Position:</b>		<b>Supervisor's Name:</b>	
<b>Address:</b>		<b>Phone:</b>	
<b>No. Supervised by you:</b>	<b>Date Employed:</b>		<b>Date Separated:</b>
<b>Starting Salary</b>	<b>Ending Salary</b>	<b>May we contact your employer?</b>	
<b>Duties</b>			
<b>Reason For Leaving:</b>			

<b>1. Employer:</b>			
<b>Position:</b>		<b>Supervisor's Name:</b>	
<b>Address:</b>		<b>Phone:</b>	
<b>No. Supervised by you:</b>	<b>Date Employed:</b>		<b>Date Separated:</b>
<b>Starting Salary</b>	<b>Ending Salary</b>	<b>May we contact your employer?</b>	
<b>Duties</b>			
<b>Reason For Leaving:</b>			

Personal References: Please list three personal references.

NAME	POSITION	PHONE

I certify that I have given true, accurate and complete information on this form to the best of my knowledge. In the event confirmation is needed in connection with my work, I authorize educational institutions and former employers to disclose to the school any and all employment records, performance reviews, letters, reports, and other information related to my employment, without giving me prior notice of such disclosure. I authorize investigation of all statements made in this application and understand that false information of documentation or a failure to disclose relevant information may be grounds for rejection of my application, disciplinary action, or any dismissal if I am employed, and/or criminal action. I further understand that dismissal upon employment shall be mandatory if fraudulent disclosures are given to meet position qualifications.

\_\_\_\_\_  
Applicant's Signature